



Leon County Juvenile Civil Citation

Tallahassee, Florida

Second Judicial Circuit

Issuing Agency: <input type="checkbox"/> FAMU PD <input type="checkbox"/> FSU PD <input type="checkbox"/> LCSO <input type="checkbox"/> TCC <input type="checkbox"/> TPD										Case#									
Youth Name:																			
DOB:				Race:				Sex:				Last Four SSN:							
HT:		Ft.	In.	WT:	lbs.		Hair:					Eyes:							
Home Address:																			
City:								FL	Zip:				Phone:						
School/Emp:								Grade:											
Parent/Guardian:																			
Phone:						Phone:						Email:							
Incident Information																			
Location:												Date:				Time:			
1 st Offense								Count				Statute/Ord							
2 nd Offense								Count				Statute/Ord							
YOU HAVE SEVEN (7) BUSINESS DAYS TO CONTACT THE CIVIL CITATION COORDINATOR. JUVENILES CONTACT (850) 575-4025 M- F 8:00am – 5:00pm																			
CIVIL CITATION AGREEMENT: admit to the offense(s) cited above and waive my right to have a petition filed within 45 days. I agree to have my case handled by the Civil Citation Diversion Program and complete all community service hours issued by the deputy and any additional sanctions assigned by the Civil Citation Manager by the assigned deadline. I understand that failure to complete the assigned community service hours and sanctions by the deadline will result in my case being referred to the criminal justice system and a complaint affidavit for prosecution filed with the State Attorney's Office. I also understand that if I am arrested for any other crime before completing this Civil Citation Program, that it will also result in failure of the citation program and my case will be referred for prosecution. Additional sanctions or community service hours may be assigned by the civil citation coordinator. You have the right to refuse this citation or discontinue the civil citation program at any time and have your case referred to the office of the state attorney, second judicial circuit. I understand and agree to the terms of this agreement.																			
Right Thumb Print		Youth Signature						Law Officer Enforcement Name (Print)						ID					
		Parent/Guardian Signature						Signature						Date					
Parent Notified		Parent/Guardian Name (Print)						Community Service Hours (Up to 50 hours) may assigned by Law Enforcement. The juvenile listed above has been assigned _____ community service hours.											
Date: _____		Phone No.																	
Time: _____																			
Victim Notification: _____ / _____ / 20____ @ _____ : _____ hrs.												<i>Reasonable attempts must be made to contact any Victim(s) with the advisement of their rights per Marsy's Law. A victim does not have to agree to the Civil Citation.</i>							

Distribution: White (Records) Pink (Agency Civil Citation Coordinator) Yellow (Offender)

LEON COUNTY CIVIL CITATION

Narrative (Incident Report Narrative May Also Be Used from Agency RMS)

- Juvenile Eligibility**
- Must Be Under 18 Years of Age.
 - Must Reside In 2nd Judicial Circuit
 - Misdemeanor Offense Occurred in Leon County.
 - Admitted To Offense(s)
 - Parent/Guardian Must Agree to Participation.

Ineligible Offenses for Juvenile Civil Citation

- Non-Wildlife or Fisheries Related Firearms /Weapons Offenses
- Traffic-Related Offenses
- All Felony Offenses
- Persons identified as gang member under §847, F.S.
- Refer To Your Agency Policy for Additional Ineligible Offenses.

Procedures For Issuing a Juvenile Civil Citation

To determine eligibility, call the Civil Citation Coordinator at DISC Village, (850) 575-4025 (8a-5p) or Juvenile Assessment Center (850) 575-2851 (24/7).

Explain the options to them and the importance of calling before the seven-day deadline.

Contact Parent/Guardian. If contact has not been made, please document it on the form under notifications.

Provide them with a copy of the citation.

Reasonable attempts must be made to contact any Victim(s) with the advisement of their rights per *Marsy's Law*. A victim does not have to agree to the Civil Citation.

Sexting (Non-Criminal Violation) FS 847.0141 (1) (A) (B)

You shall appear before the juvenile court on the date, time and at the location required. It is also understood that if you complete 8 hours of qualifying community service work, pay a \$60.00 civil penalty (plus court costs), or participate in, if locally available, a cyber-safety program within the first 30 days after receiving this citation, you may not be required to appear in juvenile court.

You shall appear on the _____ day of _____ 20____ in Courtroom _____, 301 S. Monroe Street, Tallahassee, Florida 32301. Failure to appear may result in contempt of court and driver's license suspension.

You have received a notice of a non-criminal violation pursuant to Florida Statute §847.0141. A second violation of this statute is a misdemeanor of the first degree, punishable by up to one (1) year in a detention facility or probation until you are 19 years old. A third violation of this statute is a felony of the third degree, punishable by up to five (5) years in a detention facility or probation until you are 19 years old.

Juvenile Signature

Parent Signature